

**RESERVOIR COMMUNITY DISTRICT
UTILITY/PROPERTY MAINTENANCE INSPECTION CHECKLIST**

ADDRESS	LOT # / SUBDIVISION	DATE/TIME	PASS	FAIL
PLUMBING				
Kitchen area free of defects & leaks, hot & cold water available				
Water Closet/Lavatory/Bath free of defects & leaks, hot & cold water				
Water heater properly installed & in good working condition				
Comments:				
HVAC				
Heating & cooling unit properly plumbed, powered & ventilated				
Bathroom properly ventilated				
Comments:				
KITCHEN				
Countertop impervious, free of defects				
Food & utensil storage free of defects & insects				
Cooking equipment is secure, clean & in good repair				
Refrigerator clean & in good repair				
Comments:				
FIRE PROTECTION				
3" tall address numbers on single-family homes or mailboxes				
Smoke detector functional & properly located				
Comments:				
INGRESS & EGRESS				
Exterior doors are watertight, rodent proof, weatherproof				
Interior doors open & close properly, hardware functions properly				
Windows open, close & lock properly & are watertight & must have screens				
Comments:				
ELECTRICAL				
One light or outlet is switched in each habitable room				
One outlet in each bathroom (GFCI in new installations)				
All receptacles are installed & wired properly				
Comments:				
INTERIOR				
Bathroom & Kitchen flooring is in good repair, clean & impervious to water				
Walls & floors are rodent-proof, clean & free of holes				
Comments:				
EXTERIOR				
Exterior surfaces are free from holes, breaks & rotten wood and are protected from elements. No peeling, flaking or chipped paint & rodent proof.				
FOUNDATION: 3/4 inch or larger				
BRICK: 1/4 inch or larger				
Roof is free of defects, holes & able to support the weight				
Stairs & Porches protected from elements, support the weight & have railings				
Comments:				
LANDSCAPE				
Lawn mowed, shrubs trimmed, flower beds maintained, drainage adequate				
Yard & porches are free of debris				
Fence in good repair & free of holes, gate in working order				
Comments:				

This report is created for the sole purpose of determining suitability for occupancy as specified by RESERVOIR COMMUNITY DISTRICT and is not intended to be a technically exhaustive examination of the structure, premises or systems.

INSPECTED BY: _____ REINSPECTION REQUIRED: _____ YES NO